# CONTRACT USER GUIDE



# How to Use VEH94, School Buses: Repair ONLY Statewide Contract

Contract #: VEH94 Contract Duration: 4/1/2013 to 3/31/2017

MMARS #: VEH94\* Options to Renew: One 12 month renewal option through 3/31/18

Contract Manager: William Funk - 617-720-3329 William.Funk@state.ma.us

This contract contains: Prompt Payment Discount (PPD), Environmentally Preferable Products (EPP),

Disadvantaged Business Enterprise (SDE) and Supplier Diversity Office (SDO) Programs

Last change date: 4/3/2013

## **Contract Summary**

This Statewide Contract supports the Maintenance ONLY of School Buses insofar as scheduled, unscheduled, warranty and non-warranty, emergency maintenance, repairs, inspections, preventative maintenance inclusive of parts, labor at fixed repair sites and supported by mobile repair service that are State compliant, licensed with mechanics certified from the National Institute for Automotive Service Excellence (ASE) and site specific Class F License for Vehicle Inspections by the Massachusetts RMV.

### **Benefits and Cost Savings**

- Mark-up over costs limited to 10%,
- Free detailed quotations at no charge,
- Bus pick-up and delivery services available,
- Roadside and on-site service available,
- Authorized service center for: Freightliner, Sterling, Western Star, Thomas Built and Bluebird, Cummins, Caterpillar, Detroit and Mercedes Engine, Allison Transmission, and Eaton,
- An environmentally preferable products plan that meets and exceeds federal standards,
- Established Preventative Maintenance Services A and B at \$219.00 and \$119.00 per hour, respectively,
- Industry exclusive road breakdown and towing guaranty,
- Six trucks available for roadside service with available parts to return a bus to service,
- Reduction of carbon footprint through controlled shutdown devices.

#### Who Can Use This Contract?

**Applicable Procurement Law:** MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00 **Eligible Entities:** 

- 01. Cities, towns, districts, counties and other political subdivisions
- 02. Executive, Legislative and Judicial Branches, including all Departments and elected offices therein;
- 03. Independent public authorities, commissions and quasi-public agencies
- 04. Local public libraries, public school districts and charter schools;
- 05. Public Hospitals, owned by the Commonwealth;
- 06. Public institutions of high education
- 07. Public purchasing cooperatives;
- 08. Non-profit, UFR-certified organizations that are doing business with the Commonwealth;

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09. Other states and territories with no prior approval by the State Purchasing Agent required; and

10. Other entities when designated in writing by the State Purchasing Agent.

# **Pricing and Purchase Options**

Purchase Options: Purchases made through this contract will be direct outright purchases.

#### Compensation Structure/Pricing & Expenses:

- All Parts are based on a Mark-up of 10% over cost,
- Service/Repair Hourly Labor Rate is \$115.00,
- Preventative Maintenance Service Plan A, \$219.00/hour (form on Comm-PASS under Forms & Terms tab),
- Preventative Maintenance Service Plan B, \$119.00/hour form on Comm-PASS under Forms & Terms tab),
- Extended Warranty Services available with a one (1) year 100,000 mile warranty covering parts & labor,
- 24/7 on the road service

#### Additional Information

#### **Awarded Vendor:**

Tri State Truck Center, Inc.

**POB 308** 

411 Hartford Turnpike Shrewsbury, MA 01545

P: 508-753-1200 or 888-874-9120

F: 508-363-2647

Contract Manager: John Paulik, Senior Vice President

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# **Strategic Sourcing Services Team Members**

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# **Summary of Where to Obtain Important Contract Information**

To obtain in depth contract information please go to the Comm-PASS (<u>www.comm-pass.com</u>) website, click on "Contracts" then search by document number PRF49 to locate the following contract information:

Contract User Guide "Forms & Terms" tab Maintenance Capacity & Contract Facts "Forms & Terms" tab Sample Parts Pricing "Forms & Terms" tab Request for Response (RFR) "Forms & Terms" tab Purchase Order form "Forms & Terms" tab

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